



Uttlesford District Council

Chief Executive: Peter Holt

Cabinet

Date: Thursday, 7th July, 2022

Time: 7.00 pm

Venue: Council Chamber - Council Offices, London Road, Saffron Walden,
CB11 4ER

Chair: Councillor P Lees

Members: Councillors A Armstrong, A Coote, J Evans, R Freeman,
N Hargreaves, L Pepper, N Reeve and M Sutton.

Public Participation

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. Please register your intention to speak at this meeting by writing to committee@uttlesford.gov.uk. A time limit of 3 minutes is allowed for each speaker.

Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting but are encouraged to attend the meeting to read out their questions or statement themselves. Those who would like to watch the meeting live can do so by accessing the live broadcast [here](#). The broadcast will be made available as soon as the meeting begins.

The Council Chamber is subject to capacity limits and seats will be available on a first come first serve basis. Please contact Democratic Services if you wish to reserve a seat. Contact details and further information on public speaking arrangements can be found overleaf.

AGENDA

PART 1

Open to Public and Press

1 Apologies for Absence and Declarations of Interest

To receive any apologies for absence and declarations of interest.

2 Minutes of the Previous Meeting

6 - 13

To consider the minutes of the meeting held on 9 June 2022.

3 Questions or Statements from Non-Executive Members of the Council (standing item)

To receive questions or statements from non-executive members on matters included on the agenda.

4 Matters Referred to the Executive by the Scrutiny Committee or by the Council (standing item)

To consider matters referred to the Executive for reconsideration in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Rules.

5 Consideration of reports from overview and scrutiny committees (standing item)

To consider any reports from Scrutiny Committee.

6 Report of Delegated Decisions taken by Cabinet Members (standing item)

To receive for information any delegated decisions taken by Cabinet Members since the previous Cabinet meeting.

- No decisions to report.

7 Report on assets of community value determined by the Assets of Community Value and Local Heritage List Committee (standing item)

To receive for information any decisions made by the Assets of Community Value committee since the previous Cabinet meeting.

- No decisions to report.

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| 8 | Corporate Plan Delivery Plan 2021/22 Quarter 4 Progress Report | 14 - 62 |
| | To consider the Corporate Plan Delivery Plan 2021/22 Quarter 4 Progress report. | |
| 9 | Saffron Walden Neighbourhood Plan | 63 - 272 |
| | To consider the Saffron Walden Neighbourhood Plan report. | |
| 10 | Local Development Scheme | 273 - 287 |
| | To consider the report regarding the updated Local Development Scheme. | |

MEETINGS AND THE PUBLIC

In light of the Government lifting Covid-19 restrictions and in accordance with the Council's risk assessment Council, Cabinet and Committee meetings have returned to in-person and are held in the Council Chamber. However, due to social distancing precautions and capacity considerations, those wishing to listen to or watch meetings will continue to be encouraged to access the live broadcast until further notice.

All live broadcasts and meeting papers can be viewed on the Council's calendar of meetings webpage www.uttlesford.gov.uk
Once the correct meeting is selected from the calendar, the broadcast will be available under the media banner.

Members of the public and representatives of Parish and Town Councils are permitted to speak or ask questions at this meeting and will be encouraged to do so in person. If you wish to make a statement you will need to register with Democratic Services by midday two working days before the meeting. There is a 15 minute public speaking limit and 3 minute speaking slots will be given on a first come, first served basis.

Virtual attendance can also be provided using Zoom, in certain circumstances; please contact Democratic Services on the details below for further information. Those wishing to make a statement via Zoom will require an internet connection and a device with a microphone and video camera enabled.

Guidance on the practicalities of participating in-person or via Zoom will be given at the point of confirming your registration slot, but if you have any questions regarding the best way to participate in this meeting please call Democratic Services on 01799 510 369/410/467/548 who will advise on the options available.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510369/410/467/548 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital that you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510 369/410/467/548

Email: committee@uttlesford.gov.uk

General Enquiries

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